

BOARD OF DIRECTORS – ANNUAL GENERAL MEETING MINUTES
June 27, 2012 @ Planning & Architecture Building
5410 Spring Garden Road, Halifax, NS

Attendance: Beth Lewis, Heather Ternoway, Ross Soward, Erin Harrison, Frank Palermo, Jim Donovan, Peter McNab, Gene Daniels, Ali Shaver, Mark Nener, Randy Spearing, Neil Lovitt

1. WELCOME

2. 2012 AGENDA/ 2011 MINUTES REVIEW

2012 AGM Agenda: Moved by Ross Soward, seconded by Heather Ternoway. **APPROVED**

2011 AGM Minutes: Moved by Ross Soward, seconded by Jim Donovan. **APPROVED**

3. PDC ANNUAL REVIEW

- Review of the three components of PDC: awareness, collaboration, innovation.
- Review of PDCs activities over the last year in all three areas:
 - Awareness: SEEK newsletter – 5 editions through 2011-12, Mayor’s Debate – September 24.
 - Collaboration: It’s More Than Buses – 3 forums, 5000 pocket guides.
 - Innovation: Switch, Open Street Sundays – September 9, 9-2, Argyle Streetscape Design.
 - Future Projects: online interactive development map, urban design awards, internship program, regular PDC radio segment, Clayton Transit Terminal, distribution of It’s More Than Buses Pocket Guide.

4. TREASURER’S REPORT

- Heather provided the financial statements to the board (attached).
- Kim at DHBC reviewed the statements.
- Surplus for 2011-12 = \$5170.52. CEU to invoice the PDC for the cash management of the student intern.
- Motion to Approve Report by Jim Donovan, seconded by Erin Harrison. **APPROVED**

5. BY-LAWS CHANGES

- Summary of changes:
 - Adopted standard template from Registry of Joint Stock Companies.
 - Simplified membership terms (used to have five classes of members, deemed unnecessary).
 - Geographic area of operation is the province of Nova Scotia.
 - Notice for AGM is 30 days (in current bylaws, it is two weeks).
 - Removed specifics regarding length of terms of Directors. To be determined by the Board.
 - Clarified that there will be at least quarterly Board meetings (four per year).
- Motion to Approve Bylaw Changes by Jim Donovan, seconded by Ross Soward. **APPROVED**

6. MEMBERSHIP

- New members:
 - Heather Fleming
 - Neil Lovitt
 - Randy ?
 - Tony Gillis
 - Jacob Ritchie
 - Kyle Shaw
- Board was asked three times for nominations from the floor. No nominations from the floor.
- Motion to Approve Slate by Jim Donovan, seconded by Peter McNab. **APPROVED**

5. ADJOURNEMENT